

Application Form for change in Bank Account Details / Address / Contact details

Please read documentation requirement & terms and conditions overleaf
Please fill in the information below legibly in English and in CAPITALS.



In case there is any change in your KYC information, please update the same by using the prescribed "KYC Change Request Form" and submit the same at the Point of Service of any KYC Registration Agency.

The Trustee
Baroda Mutual Fund **ARN-4464** **E032737** **VIKRAM S. BAGADTHEY** Date

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I / We wish to change the bank details in my / our folio as mentioned below.

A. UNIT HOLDER INFORMATION

Existing Folio Number							
NAME OF THE UNIT HOLDER Name							

B. NEW BANK DETAILS

Account No. (As appearing in your latest cheque book / pass book / bank account statement)							
Account Type [Please tick (✓)] <input type="checkbox"/> SAVINGS <input type="checkbox"/> CURRENT <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR <input type="checkbox"/> Others _____ Please Specify							
Name of the Bank							
Branch				Bank City			
MICR Code		(9 digit number appearing next to the Cheque No.)			IFSC Code		

(11 Character code appearing on your cheque leaf. If you do not find this on your cheque leaf, please check for the same with your Bank)

C. DOCUMENTS SUBMITTED HEREWITH (PLEASE READ SECTION ON 'PROCEDURE REQUIRED FOR CHANGE IN BANK DETAILS' OVERLEAF

Document attached : Cancelled Cheque with pre-printed name **OR** Bank Statement Pass Book Bank Certificate
 Cancelled Cheque without pre-printed name & either

D. NEW ADDRESS (For Micro SIP Investors & KYC NON Compliant Folios only)

CITY					PIN				
STATE					COUNTRY				

E. PROOF OF NEW ADDRESS

Please submit ANY ONE of the following valid documents (self attested) & tick (✓) against the document attached.

Passport Ration Card Registered Lease/Sale Agreement of Residence Driving License Voter Identity Card * Latest Bank A/c Statement/Passbook
 *Latest Telephone Bill (only Land Line) *Latest Electricity Bill *Latest Gas Bill UID (Adhaar Card) Others _____ Please Specify

*Not more than 3 Months old. **Validity/Expiry date of proof of address submitted** Date

D	D	/	M	M	/	Y	Y	Y	Y
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F. NEW CONTACT DETAILS

STD		Tel. Office		FAX	
Tel. Resi. 1		Tel. Resi. 2		Mobile	
EMAIL^					
I/we wish to receive the following through physical document(s) in lieu of soft copy (Please ✓) <input type="checkbox"/> Account Statement <input type="checkbox"/> Annual Report <input type="checkbox"/> Other Communication					

G. UNIT HOLDER(S) SIGNATURE(S)

I/We hereby declare that particulars given above are correct and express my willingness to receive credit of Dividend / Redemption proceeds through the mode indicated above. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/we would not hold **Baroda Mutual Fund / Baroda Asset Management India Limited**, its registrars and other service providers responsible. I/we will also inform **Baroda Mutual Fund / Baroda Asset Management India Limited** about any changes in my/our bank account.

SIGNATURE(S) (To be signed by ALL UNIT HOLDERS if mode of holding is 'Joint')

1 st Applicant Signature / Guardian Signature / POA Signature / Thumb Impression	2 nd Applicant Signature / POA Signature / Thumb Impression	3 rd Applicant Signature / POA Signature / Thumb Impression

INSTRUCTIONS

- **Change in Bank Details :**

1. For any request for change of bank mandate using the Multiple Bank Accounts Registration Form or a standalone Change of Bank Mandate form, investors shall enclose any one of the following, in respect of the new bank account :
 - an original cancelled cheque leaf of the new bank account, with the first unit holder's name and Bank account number printed on the face of the cheque;
 - a latest original Bank statement;
 - the original Bank passbook with current entries not older than 3 months;
 - an original letter duly signed by the branch manager/authorized personnel of the bank.

If photocopy of any document is submitted, the copy should be certified by the competent authorities including Banks/AMC, or the original should be produced for verification.

In addition to the above, the AMC may require, in respect of the existing bank mandate which is undergoing a change on account of registering the new bank account, any one of the following documents :

- an original cancelled cheque with the first unit holder's name and bank account number printed on the face of the cheque;
- a latest original copy of bank statement/passbook (if photocopy is submitted, it has to be certified by the bank, or the original has to be produced for verification);
- original letter issued by the bank on the letterhead, confirming the bank account holder with the account details, duly signed and stamped by the branch manager; or
- in case the bank account is already closed, a duly signed and stamped original letter from such bank on the letter head of bank, confirming the closure of the account.

Investors may note that any request without the necessary documents will be treated as invalid and will not be acted upon, and any financial transaction, including redemption, will be carried out with the previously registered details only.

2. Valid change of bank mandate requests with supporting documents will be processed within ten days of the documents reaching the head office of the Registrar, and any financial transaction request received in the interim will be carried out based on the previously registered details. Investors may note that a new unregistered bank account specified in any redemption request for receiving redemption proceeds will not be considered.

- **Change in Address**

Investors may note that change in address request will be accepted by the AMC only for investors having Micro SIPs and for KYC Non compliant folio. KYC Compliant investors should approach the KRAs with their request for change in address. Any such request received by AMC will not be processed.