



## TERMS AND CONDITION

1. Request for Change in Scheme should be submitted 30 days before the next Debit through NACH/ Auto Debit. In case the next SIP/CSIP debit date does not satisfy this condition, the change in scheme will be effected from the immediately following month.
2. In order to change the existing bank account for OTM/ NACH/ Auto Debit investors need to submit Change in bank request 30 calendar days before the next SIP debit date. In case the next SIP/CSIP debit date does not satisfy this condition, the change in bank will be effected from the immediately following month.
3. In order to change the SIP/CSIP Installment date for OTM/ NACH/ Auto Debit investors need to submit the request 30 calendar days before the next SIP debit date. In case the next SIP/CSIP debit date does not satisfy this condition, the change in installment date will be effected from the immediately following month.
4. For SI and ECS registrations, it is mandatory to fill One Time Mandate form.
5. Incase of a rejection of new bank mandate by investor's banker, SIP would be terminated.
6. Incase the existing registration details mentioned in the form is incorrect the request would be rejected.
7. In the event of change in scheme for CSIP, the prospective instalments will continue in the new scheme without impacting their insurance cover.
8. Form to be used only for single change request. Incase multiple request opted only first request will be considered.
9. This form should not be used for Change of broker code. Broker code field will be considered only incase investor changes from Direct Scheme to Regular Scheme.

## INSTRUCTIONS FOR ONE TIME Mandate Form

- Investors who have already submitted an NACH/AUTO DEBIT form or already registered for NACH/AUTO DEBIT facility should not submit NACH/AUTO DEBIT form again as NACH/AUTO DEBIT registration is a one-time process only for each bank account. However, if such investors wish to add a new bank account towards OTM facility may fill the form.
- Investors, who have not registered for NACH/AUTO DEBIT facility, may fill the NACH/AUTO DEBIT form and submit duly signed with their name mentioned.
- Mobile Number and Email Id: Unit holder(s) should mandatorily provide their mobile number and email id on the mandate form. Where the mobile number and email id mentioned on the mandate form differs from the ones as already existing in the folio, the details provided on the mandate will be updated in the folio. All future communication whatsoever would be, thereafter, sent to the updated mobile number and email id.
- Unit holder(s) need to provide along with the mandate form an original cancelled cheque (or a copy) with name and account number pre-printed of the bank account to be registered or bank account verification letter for registration of the mandate failing which registration may not be accepted. The Unit holder(s) cheque/ bank account details are subject to third party verification.
- Investors are deemed to have read and understood the terms and conditions of NACH/AUTO DEBIT Facility, SIP registration through NACH/AUTO DEBIT facility, the Scheme Information Document, Statement of Additional Information, Key Information Memorandum, Instructions and Addenda issued from time to time of the respective Scheme(s) of Birla Sun Life Mutual Fund.
- Date and the validity of the mandate should be mentioned in DD/MM/YYYY format
- Please mention the amount in figures and words.
- Please fill all the required details in the Debit Mandate Form for NACH/Auto Debit. The sole/first holder must be one of the holders in the bank account.
- The UMRN, the Sponsor Bank Code and the Utility Code are meant for office use only and need not be filled by the investors.
- The 9 digit MICR and the 11 digit IFSC are mandatory requirements without which your SIP applications will be rejected. You should find these codes on your cheque leaf.

<b>Acknowledgement</b>		ISC Stamp
Investor Name: _____	Folio No/Application No. _____	
<input type="checkbox"/> DEBIT MANDATE FORM <input type="checkbox"/> SIP FORM		